

Artisan Markets Cornwall
www.artisanmarketscornwall.com



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Truro Cathedral Artisan Market - Terms & Conditions

Friday 2nd August - £80

Friday 14th and Saturday 15th November - £200

- Payment will be by BACs payment, minimum of the deposit due upon receipt of the invoice - your space is not confirmed until payment has been made. You will be asked if you wish to pay in full, or a deposit and then monthly instalments or balance 6 weeks before the event.
- ALL products must be handmade by you, someone in your business or a local artisan (or designed by you for graphic designers), you will be asked to remove any wholly bought in products that do not follow this rule.
- **Tables are NOT provided, chairs are.** Your space allocation is 2.3 m x 1.50 m, this includes space for your table, chair, standing space, getting around your table, etc... (Some spaces maybe slightly larger due to the shape of the Cathedral). Traders are not allowed to erect a "surround" around their space without prior permission.
- Stalls were allocated by product type and permission must be sought to add other product types to your stall.
- All traders must have public liability insurance of 2 million pounds or higher and will be asked for a copy of their certificate on offer of a place. You must supply us with a copy of your certificate covering the date of the event **at least 7 days** before the event. Any specific paperwork/licencing for your products will also be asked for e.g. skincare, food, alcohol, children's toys etc...
- Trademarked and copyrighted materials will not be allowed and you will be asked to remove them.
- Your stall is not confirmed until we have offered you a place, all paperwork has been received and payment received.
- Cancellation - The payment is non refundable if you cancel or fail to pay the balance. If we need to cancel your stall it is a full refund unless these terms & conditions are not complied with or if the behaviour of a trader is considered to be antisocial or considered to risk bringing the Market into disrepute.
- One electric socket is available near all stalls. If you require electricity for a card machine or lights please bring a long extension lead(2 m min, 10 m max).
- The Market operates between the hours of 10:00am and 5:00pm. Traders are not to dismantle and pack away before the market finishes.
- One day markets - Set up will be from Friday 6:30pm - 8pm or Saturday 7:00am - 9am, slots will be allocated. (There is a service at 9am. Due to previous traders being disruptive, ALL traders must leave during the service.)
- Two day markets - Set up details will follow in the new year once they have been agreed with Truro Cathedral operations team.

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- You may leave your stall set-up overnight at your own risk, Artisan Markets Cornwall and Truro Cathedral take no responsibility for any damage or theft of your property.
- It is the responsibility of all food producers to observe Environmental Hygiene Regulations, you must have an up to date food hygiene certificate and keep accurate records as required by Cornwall Council. Advice is available through Cornwall County Council.
- Advertising will be via social media, websites, posters and banners.
- Please let us know if you **do not** wish us to use photos from your social media accounts to promote the markets.
- Pitches must be thoroughly cleaned at the end of each trading day with all rubbish and debris removed by traders.
- Animals are not allowed behind stalls.
- All lights must be LED only and all electrical items must be either less than a year old (proof will be required) or PAT tested. Electricity is for low power items only, no heaters, fans, urns, kettles etc unless powered by USB connectors.

Breakdown

Pack up your stall, leave it in your numbered space. You must have all your stall broken down and packed before you, your partner, family or whoever is helping you, parks in the the area in front of the cathedral steps. Please be aware that you will not be able to attend further markets if this is not followed as you will be deemed to have broken Terms & Conditions.

Many thanks,
Sinead & Pete